Newtown Department of Police Services
3 Main Street
Newtown, CT 06470
Ph# (203) 270-4254      Fax: (203) 270-0637

Alarm Ordinance Registration

- Alarm Owner’s Name ____________________________  Phone No.
- Type of Alarm: Residential ( ) Single Home ( ) Apartment ( ) Mobile Home ( ) Condo ( ) Other ____________________________
  Business ( ) Single Building ( ) Complex ( ) Plaza ____________________________
- If Commercial what type of Business is conducted ________________________________________________
- Mailing Address ____________________________________________________________
- Billing Address ____________________________________________________________
- Telephone ____________________________ Emergency Phone ____________________________

Alarm User Information (if alarm user is different than alarm owner)

- Name or Business Name ____________________________________________________________
- Mailing Address ____________________________________________________________
- Billing Address ____________________________________________________________
- Telephone ____________________________ Emergency Phone ____________________________

Please list (3) key holders that may be reached in an emergency and are within (30) thirty minute response time and have permission to the alarm site and can deactivate system if necessary.

- Name __________________________________ Telephone ____________________________
- Address ______________________________________________________________________

- Name __________________________________ Telephone ____________________________
- Address ______________________________________________________________________

- Name __________________________________ Telephone ____________________________
- Address ______________________________________________________________________

Alarm System Location Information

- Street Address Location ____________________________________________________________
- Alarm Company: Name, Address & Telephone ____________________________________________
- Please advise any special concerns for alarm site: (i.e.) animals, hazardous materials, weapons, etc.

- Alarm Installer: Name, Address & Telephone ____________________________________________
- Date of installation _____________________________________________________________
- Monitoring Company if Different from Installer: __________________________________________
- System Type: ( ) Burglary ( ) Panic Alarm ( ) Fire ( ) Hold Up ( ) Intrusion
- Are above checked system types audible or silent? <Circle One> Yes No
- If an exterior audible device is used in the system, the system automatically is restricted to a maximum of ? <Circle One> 10 minutes 15 minutes other ________________

Unless required by law, an audible exterior alarm must automatically be restricted to a maximum of ten (10) minutes for residential alarms and 15 minutes for commercial alarms.

ALARM INSTALLER: a set of written operating instructions for the Alarm System, including written guidelines
on how to avoid False Alarms have been left with the applicant by the Alarm Installation Company; and that the Alarm Installation Company has trained the applicant in proper use of the Alarm System, including instructions on how to avoid False Alarms. Signature here activates the alarm immediately upon delivery to the Newtown Police otherwise there will be a 7 day acclimation period.

Installer signature     Installer Name     Company name     Date

ALARM USER: Submits and understands that the Alarm Site is properly marked with the street name and street number at the roadside entrance and on the building itself. Markings will be a minimum of three (3) inch lettering in contrasting color to the background and clearly visible from the roadway. That law enforcement or fire department response may be influenced by factors including, but not limited to the availability of units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels, etc.

That access to the Alarm Site shall be free and clear of debris, snow, water, locked gates or fences, etc. allowing safe access to and within the site to include animals on property to be secured. That any false statement of a material fact made by an applicant for the purpose of obtaining an Alarm Registration shall be sufficient cause for refusal to issue a registration.

That an Alarm Registration cannot be transferred to another Person or Alarm Site. An Alarm User shall inform the Alarm Administrator of any change that alters any of the information listed on the Alarm Registration application within five (5) business days of such change. That all fines and fees owed by an applicant must be paid before an Alarm Registration may be issued or renewed.

Pursuant to the provisions of the Town of Newtown Alarm Ordinance on file with the Town Clerk of Newtown and in consideration for the permission to use an alarm system as defined therein, the undersigned alarm user, as defined therein, acknowledges full familiarity with said ordinance and certifies the user's authorization to register the above identified alarm device. The undersigned further accepts full responsibility for said device as the alarm user within the terms of said ordinance and agrees to fulfill all the requirements stated therein. It is the responsibility of the alarm owner to contact Newtown Department of Police Services if there is a change of address.

Registration Fee: $25.00 Please remit payment when returning completed form.

X _____________________________ ______________________
Alarm Owner Signature         Date

Authorization of Administrator

Proper Registration of Alarm Number is hereby acknowledged.

X _____________________________ ______________________
Administrator         Date

Rev:   11/18/08